AGENDA
Regular Meeting
Reno City Council
Wednesday, April 8, 2020 ● 10:00 AM
Reno City Council Chamber, One East First Street, Reno, NV 89501

Hillary Schieve, Mayor

Council Members:
Ward 1 – Jenny Brekhus  Ward 4 – Bonnie Weber
Ward 2 – Naomi Duerr  Ward 5 – Neoma Jardon
Ward 3 – Oscar Delgado  At-Large – Devon Reese

Public Notice: Pursuant to Section 3 of the Declaration of Emergency Directive 006 (“Directive 006”), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended until April 16, 2020. Moreover, pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. See, http://gov.nv.gov/uploadedFiles/govnewnvgov/Content/News/Emergency_Orders/2020/DeclarationofEmergencyDirective006reOML-3-21-20.pdf

This agenda has been electronically posted in compliance with NRS 241.020(3) at http://www.reno.gov, and NRS 232.2175 at https://notice.nv.gov/. To obtain further documentation regarding posting, please contact Ashley D. Turney, City Clerk, 1 East First Street, Reno, NV 89501, (775) 334-2030; turneya@reno.gov.

Accommodations: Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please contact the City Clerk’s Office at (775) 334-2030 in advance so that arrangements can be made.

Supporting Material: Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended. Staff reports and supporting material for the meeting are available on the City’s website at http://www.reno.gov/meetings. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

Order of Business: The presiding officer shall determine the order of the agenda and all questions of parliamentary procedure at the meeting pursuant to the Rules of the Reno City Council (City Council Resolution No. 8478, adopted December 13, 2017). Items on the agenda may be taken out of order. The Reno City Council & Redevelopment Agency Board may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. See, NRS 241.020(2)(c)(6). Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.

Council Recess: The Reno City Council may recess at any time during the meeting at the discretion of the Mayor and/or to confer with counsel per NRS 241.015(3)(b)(2) and/or its management representatives per NRS 288.220(4), as necessary. Additional short breaks may be taken throughout the meeting as needed.

Public Comment: Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Members of the public may participate in the meeting without being physically present by submitting public comment via online Public Comment Form (Reno.gov/PublicComment), or emailing cityclerk@reno.gov. In addition, public commenters may leave a voicemail at (775) 393-4499. Messages received will either be broadcast into the Council Chamber during the meeting, or transcribed for entry into the record. Comments received prior to 4:00 p.m. on April 7, 2020 will be entered into the record. Transcriptions will be given to City Council for review.

Watch Meetings: Certain Reno City Council & Redevelopment Agency Board meetings are streamed online when Reno City Council & Redevelopment Agency Board is in session in Council Chamber at www.reno.gov/meetings and broadcast on Charter Channel 194.

Social Media: Follow @cityofreno for real-time updates on Twitter. Connect with the City of Reno on Facebook at www.facebook.com/cityofreno.
Social Media: Follow @cityofreno for real-time updates on Twitter. Connect with the City of Reno on Facebook at www.facebook.com/cityofreno.

SPECIAL NOTICE

Reno Redevelopment Agency Board: Members of the Reno City Council also serve as the Redevelopment Agency Board and during this meeting, may convene as this board as indicated on this agenda.

A Introductory Items

A.1 Pledge of Allegiance

A.2 Roll Call

A.3 Public Comment  (This item is for either public comment on any action item or for any general public comment.)

A.4 Approval of the Agenda  (For Possible Action) - April 8, 2020.

A.5 Approval of Minutes

  A.5.1 Reno City Council - Regular - Feb 12, 2020 10:00 AM  (For Possible Action)

B Consent Agenda  (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually.)

B.1 Approval of Privileged Business Licenses

  B.1.a New - Alcohol

   1. The Parlor, Jason C. Tolotti, 7689 South Virginia Street, Suite U - Dining Room Alcohol  (For Possible Action) [Ward 2]
   2. Willies Pasta Shop, Coleen Lucille Cannan, 1298 South Virginia Street - Dining Room Alcohol  (For Possible Action) [Ward 3]
   3. Lead Dog Brewing Company, Ryan Gaumer, 415 East Fourth Street - Liquor Manufacturers Package Alcohol License  (For Possible Action) [Ward 5]
   4. Nevada Sunset Winery, Michael C. Steedman, 415 East Fourth Street, Suite B - Liquor Manufacturers Package Alcohol License  (For Possible Action) [Ward 5]

  B.1.b New - Cabaret

   1. Skyline Kitchen & Vine, Brett Rosselli, 2995 Skyline Boulevard, Suite 101 - Add-on Cabaret  (For Possible Action) [Ward 1]
   2. Peavine Taphouse Eats and Beats, Anita M. Noble, 7665 Town Square Way, Suite 101 - Add-on Cabaret  (For Possible Action) [Ward 5]

  B.1.c Change of Ownership - Alcohol
B.1.d Supplemental - Gaming

1. Mixers, Daniel Jones, 2900 Clear Acre Lane, Unit J - 10 Slots (For Possible Action) [Ward 4]

B.2 Staff Report (For Possible Action): Approval of a Nevada State Manufacturer Liquor License application for Eric Roe, David Hoopengardner and Paul Pruteanu, Forsaken River Spirits, Inc., located at 255 Bell Street, Suite 103, Reno, Nevada and if approved, authorize the Mayor and Council to sign the Nevada State Liquor License Application. [Ward 1]

B.3 Staff Report (For Possible Action): Approval of Pipeline Crossing Agreement – Folder No. 03159-29 with Union Pacific Railroad Company for the Golden Valley Forcemain Replacement Project in the amount of $8,750. (Sewer Fund) [Ward 4]

B.4 Staff Report (For Possible Action): Award of Contract to Aspen Developers Corporation for the Golden Valley Lift Station (GVLS) Replacement Project in an amount not to exceed $4,526,000. (Sewer Fund) [Ward 4]

B.5 Staff Report (For Possible Action): Approval of Award of the 2020 Traffic Signal On-Call Contract to Titan Electrical Contracting, Inc., in an amount not to exceed $898,402. (Street Fund)

B.6 Staff Report (For Possible Action): Acceptance of Grant Award for the West Wash Dam Rehabilitation Project from the Natural Resource Conservation Service in the amount of $2,812,000. (Grant and Sewer Funds)

B.7 Staff Report (For Possible Action): Approval of Change Order #1 to the Contract with Sierra Nevada Construction Inc. for the 2019 Sewer Maintenance and Repair Contract (Contract #I400097), extending the contract for an additional year and increasing the contract by $800,000, for a revised total project cost of $1,464,107. (Sewer Fund)

B.8 Staff Report (For Possible Action): Award of Contract to Q&D Construction for the Golden Valley Force Main (GVFM) Replacement Projects in an amount not to exceed $3,391,013. (Sewer Fund) [Ward 4]
B.9  Staff Report (For Possible Action): Approval to purchase playground equipment for Idlewild Park from Exerplay Inc. using 1GPA National Purchasing Contract #18-04P-03 in an amount of $256,074.25. (CDBG and RCT District 5 Funds) This item was continued from the March 25, 2020 City Council meeting. [Ward 1]

B.10  Staff Report (For Possible Action): Resolution to augment the budget of the City of Reno, Nevada for the 19/20 Fiscal Year; and approval of budget revisions for the period of January 1, 2020 through March 31, 2020.

B.11  Staff Report (For Possible Action): Acceptance of the Electrical and Gas System Franchise Fee Audit.

C  Public Hearings - 10:00 AM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)

C.1  2019 Special Assessment District No. 1

C.1.1  Staff Report (For Possible Action): Public Hearing regarding the filing of the assessment roll and opportunity to file written objections concerning that area to be assessed for acquiring and improving four street projects consisting of 14 street segments for the City of Reno, Nevada 2019 Special Assessment District No. 1; and Determination of Hardship applications and direction thereon for City of Reno, Nevada 2019 Special Assessment District No. 1.

C.1.2  Staff Report (For Possible Action): Resolution dispensing with certain protests and objections to the assessment roll for the City of Reno, Nevada 2019 Special Assessment District No. 1, and confirming said assessment roll and the assessments therein; ratifying action previously taken in connection with said district; together with other matters properly relating thereto.

C.1.3  Staff Report (For Possible Action): Ordinance Introduction - Bill No. ______ Ordinance confirming the proceedings taken in providing for certain sidewalk, driveway approach and street improvements in the City of Reno, Nevada 2019 Special Assessment District No. 1; providing for the payment of the cost and expenses of said improvements, providing for assessing the cost of said improvements against the parcels of land benefited by said improvements, describing the manner for the collection and payment of said assessments and providing penalties for delinquent payments; together with other matters properly relating thereto.
C.1.4 Staff Report (For Possible Action): Resolution to authorize the recordation of Ordinance No. 6501 and a Schedule of Estimated Maximum Special Benefits to the tracts and parcels in the City of Reno, Nevada 2019 Special Assessment District No. 1.

D Department Items

Community Development

D.1 Staff Report (For Possible Action): Resolution of the Reno City Council extending the current moratorium, under the procedures provided by Reno Municipal Code (RMC) Section 1.07.010, on the acceptance of applications for alcoholic beverage package privileged business licenses and wine and beer package privileged business licenses, as defined in RMC 5.07.120 and 5.07.110 respectively, with certain exceptions and together with matters which pertain to or are necessarily connected therewith, until December 31, 2020, or until the proposed packaged alcoholic beverage sales ordinance goes into effect, whichever occurs first.

D.2 Staff Report (For Possible Action): Resolution of the Reno City Council extending the current six month moratorium, under the procedures provided by Reno Municipal Code (RMC) Section 1.07.010, on the acceptance of new business license applications or a change in ownership of business license applications for any business intending to conduct the retail sale of dogs or cats in commercial establishments, and direction on existing businesses, with certain exceptions, and together with matters which pertain to or are necessarily connected therewith, until October 31, 2020 or until a proposed pet store ordinance goes into effect, whichever instance occurs first.

City Manager's Office

D.3 Staff Report (For Possible Action): Presentation, discussion and potential direction to staff on pursuing an amendment to the Downtown Events Center Operating Agreement with Reno-Sparks Convention and Visitors Authority.

D.4 Staff Report (For Possible Action): Discussion and potential direction to staff regarding the disposition of city-owned property located at 310 Quincy Street, 0 Quincy Street and 0 Spokane Street (APN 008-256-23, 008-256-24, 008-256-25, and 008-370-23), Reno, Nevada, in response to a Letter of Interest by Ray Heating Products, Inc., dba RHP Mechanical Systems. [Ward 5]
D.5  Staff Report (For Possible Action): Resolution of the Reno City Council pursuant to NRS 271.297, 271.380 and 271.385 fixing the date, time and place when objections to the assessment roll for a City of Reno, Nevada Neighborhood Improvement Project, otherwise known as a Downtown Reno Business Improvement District, will be heard; and causing such roll to be filed in the office of the City Clerk.

D.6  Staff Report (For Possible Action): Presentation, discussion, and potential direction to staff to establish Emergency Manager as a position for which there is a critical labor shortage, and make necessary findings to re-employ the incumbent emergency manager pursuant to NRS 286.523(5).

D.7  Presentation and discussion regarding the process to appoint a City Manager in light of the COVID-19 pandemic, including: (1) discussion and potential direction to CPS HR Consulting regarding recruitment of a City Manager; (2) discussion and potential direction to the City Manager regarding the recruitment and appointment of an internal candidate as an acting, temporary, interim or permanent City Manager; (3) discussion and potential direction to the City Manager regarding the recruitment and appointment of an external candidate as an acting, temporary, interim or permanent City Manager; and, (4) discussion and potential direction to the City Manager regarding the process and timing of appointing an acting, temporary, interim or permanent City Manager. (For Possible Action)

D.8  Presentation, and discussion regarding deferring or reducing business license fees for those business closed by various emergency orders surrounding the COVID-19 Pandemic. (For Possible Action)

D.9  Staff Report (For Possible Action): Ratification of Interlocal Agreement between the City of Reno, City of Sparks, Washoe County and the Washoe County Health District for incident command and coordinated response to COVID-19.

D.10 Presentation, discussion and potential direction on FY 19/20 and FY 20/21 budget priorities as a result of the COVID-19 pandemic to include potential lost revenues, discussion of grant funded programs and potential decreases in expenditures. (For Possible Action)

D.11 Presentation, discussion and summary of the actions taken pursuant to Section 8 of Reno Municipal Code regarding the City of Reno’s response to the COVID-19 Coronavirus pandemic. (For Possible Action)
E  Ordinances - Introduction  (Other Ordinance, Introduction items may be found under the following agenda sections: Public Hearings, and/or Standard Department Items.)

F  Ordinances - Adoption

F.1 Staff Report (For Possible Action): Ordinance Adoption - Bill No. 7135 Ordinance to amend Title 2, Chapter 2.06, Article II of the Reno Municipal Code entitled “Appointive Offices” to add Director of Utility Services job title and qualifications in Section 2.06.050; together with other matters properly relating thereto.

G  City Clerk

G.1 Citizen Appointments to Boards and Commissions

G.1.1 Staff Report (For Possible Action): Discussion and potential appointment of one individual as the Ward 3 Appointee to the Human Rights Commission from the following pool of applicants, listed in alphabetical order: Stacy Andersen (Ward 5), Zeina Barkawi (Ward 1), Jeffrey Bodimer (Sparks), Corey Bond (Ward 4), Marco Castro-Bojorquez (Ward 4), McClure Cronin (Ward 3), James Dodge (Ward 2), Amanda Drowns (Sparks), Jessica Ebbe (Ward 5), Terrell Foster (Sparks), William Harvey (Ward 3), Thomas Hassen (Ward 5), Corinne Hechavarria (Ward 2), Dana Kilroy (Ward 1), Mark Leon (Ward 3), Karli Lubin-Bresee (Sparks), Wendy Madrigal (Ward 4), William Mantle (Ward 5), Bert Ramos (Sparks), Kurt Thigpen (Ward 1), Allanna Warren (Sparks), Cortney Young (WC) or Scott Youngs (Ward 5).

G.1.2 Staff Report (For Possible Action): Discussion and potential appointment of up to seven individuals to the Ward 2 Neighborhood Advisory Board from the following pool of applicants, listed in alphabetical order: James Dodge, Parker Feldmann, Julia Hammett, Corinne Hechavarria, Eric Hoover, Vanessa Richardson, Jessica Rose and/or Shane Scott.

G.2 Elected Official Appointments to Boards and Commissions
G.2.1 Staff Report (For Possible Action): Discussion and potential joint appointment (with the City of Sparks) to represent the owners of the Truckee Meadows Water Reclamation Facility (TMWRF) on the Board of Trustees of the Western Regional Water Commission (WRWC) from the following pool of applicants, listed in alphabetical order: Donald Abbott, Paul Anderson, Jenny Brekhus, Charlene Bybee, Kristopher Dahir, Oscar Delgado, Naomi Duerr, Neoma Jardon, Ed Lawson, Devon Reese, Hillary Schieve, Ron Smith or Bonnie Weber.

G.2.2 Staff Report (For Possible Action): Council Appointments from the following pool of Mayor and Council Members Jenny Brekhus, Oscar Delgado, Naomi Duerr, Neoma Jardon, Devon Reese, Hillary Schieve, and/or Bonnie Weber, to each of the following openings for Public Bodies including Boards, Commissions, Districts, Subcommittees and other Public Groups: Truckee Meadows Water Reclamation Facility (TMWRF) Joint Coordinating Committee (Alternate).

H Mayor and Council

H.1 City Council Comments, including announcements regarding City boards and commissions, activities of local charitable organizations and upcoming local community events. (Non-Action Item)

H.2 Staff Report (For Possible Action): Presentation and potential direction to staff regarding initiation of an ordinance change to eliminate or clarify requirements related to the Design Review Committee created to review skyway proposals described in Title 18, Appendix B - Skyway Design Guidelines, and matters which pertain to or are necessarily connected; Resolution of the Reno City Council creating the Advisory Design Review Committee for review of skyways. [Jardon]

I Public Hearings - 6:00 PM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)

J Public Comment (This item is for either public comment on any action item or for any general public comment.)

K Adjournment (For Possible Action)