Notice of Concurrent Meeting and Agenda

Washoe County Board of Commissioners
Truckee Meadows Fire Protection District Board of Fire Commissioners
Sierra Fire Protection District Board of Fire Commissioners
Reno City Council

Tuesday, May 26, 2015 ● 1:30 PM

Washoe County Commission Chambers, 1001 East 9th Street, Building A, Reno, NV 89512

Hillary Schieve, Mayor

Council Members:
Ward 1 – Jenny Brekhus
Ward 2 – Naomi Duerr
Ward 3 – Oscar Delgado
Ward 4 – Paul McKenzie
Ward 5 – Neoma Jardon
At-Large – David Bobzien

Posting: This agenda is posted at Reno City Hall – One East First Street, Washoe County Central Library – 301 South Center Street, Evelyn Mount Northeast Community Center – 1301 Valley Road, McKinley Arts and Culture Center – 925 Riverside Drive, Reno Municipal Court – One South Sierra Street, Washoe County Administration Building – 1001 East 9th Street and Reno-Sparks Convention and Visitors Authority – 4001 South Virginia Street, Suite G; and further in compliance with NRS 241.020, this agenda has been posted on the official website for the City of Reno – www.reno.gov and per NRS 232.2175 and 241.020 a link to this agenda has been posted to https://notice.nv.gov/.

Support Materials: Support materials are posted on the website www.reno.gov/meetings when they are provided to the governing body or if provided during a meeting, such materials will be posted on the website within 24 hours after the conclusion of the meeting. Support materials are also available at the City Clerk’s office and at the scheduled meeting. The designated contact to obtain support materials is the City Clerk, located at One East First Street, Second Floor, 334-2030.

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Reno City Council. A time listed next to a specific agenda item indicates that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

Public Comment: Public comment, whether on action items or general public comment, is limited to no more than three (3) minutes. The public may comment by submitting a Request to Speak form to the City Clerk. Public comment shall be presented to the Reno City Council as a body, and not to any member thereof. Speakers shall address questions through the presiding officer.

Rules – Procedures and Disruptive Conduct: The Reno City Council has established rules of procedure in order to ensure orderly conduct during the meeting. The presiding officer will enforce viewpoint neutral procedural rules to ensure the orderly conduct of business of the Reno City Council. The rules are available from the City Clerk, One East First Street, Second Floor, 334-2030.

Accommodations: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend meetings. If you should require special arrangements for any meeting, please contact our offices at 334-2030, 24 hours prior to the date of the meeting.

Watch Meetings: Certain Reno City Council meetings are streamed online when Council is in session in Council Chamber at www.reno.gov/meetings and broadcast on Charter Channel 194.

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Agenda Items
1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. **Public Comment**  (This item is for either public comment on any action item or for any general public comment.)

5. **Overview of current fire department organization, governance, funding and operation:**
   a. Presentation, discussion and potential direction to staff on the City of Reno Fire Department (For Possible Action).
   
   b. Presentation, discussion and potential direction to staff on the Truckee Meadows/Sierra Fire Protection Districts (For Possible Action).

6. **Overview of Automatic Aid: opportunities and challenges:**
   a. Presentation, discussion and potential direction to staff regarding the City of Reno Fire Department (For Possible Action).
   
   b. Presentation, discussion and potential direction to staff regarding the Truckee Meadows/Sierra Fire Protection Districts (For Possible Action).

7. **Overview of Regional Fire Services:**
   a. Presentation, discussion and potential direction to staff regarding the City of Reno Fire Department proposal for fire consolidation (For Possible Action).
   
   b. Presentation, discussion and potential direction to staff regarding the Truckee Meadows/Sierra Fire Protection District proposal for fire consolidation, including but not limited to, an overview of the Blue Ribbon Committee on Regional Fire, 2014 -- Truckee Meadows-Sierra Fire Protection Districts/Washoe County, prepared by Emergency Services Consulting International (ESCI) (For Possible Action)

8. Discussion and potential direction by each governing board to its respective staff on possible dates and items for agendas for future Concurrent meetings relating to fire services. (For Possible Action)

9. **Public Comment**  (This item is for either public comment on any action item or for any general public comment.)

10. **Adjournment** (For Possible Action)
Supplemental Material

Public Body Name	Reno City Council
Meeting Date	May 26, 2015

Agenda Item Title	5. Overview of current fire department organization, governance, funding and operation (a) Presentation, discussion and potential direction to staff on the City of Reno Fire Department, (b) Presentation, discussion and potential direction to staff on the Truckee Meadows/Sierra Fire Protection Districts.

Please see attached presentation for agenda item 5.a.

Attachments:

- Overview of Reno Fire Department - Presentation (PDF)
Overview of Reno Fire Department
- Fire Response & Prevention
- Organizational Structure & Governance
- Fire Organizational Chart
- Staffing & Operations
- Funding & Budget
- 2014 Calls for Service
FIRE RESPONSE & PREVENTION

Response & Prevention

FIRE RESPONSE
Structure, Wildland & Vehicle

EMERGENCY MEDICAL SERVICES
Two Tiered EMS response with REMSA

HAZARDOUS MATERIALS

RESCUE
FIRE, WATER, HIGH ANGLE, CONFINED SPACE, TRENCH, AUTO EXTRICATION & SPECIAL (elevator, machinery, etc.)

COMMUNITY RISK REDUCTION
CODE ENFORCEMENT
INSPECTIONS
SAFETY EDUCATION
JUVENILE INTERVENTION
SENIOR SERVICES
ORGANIZATIONAL STRUCTURE & GOVERNANCE

- Reno City Council
- Reno City Manager
- Reno Fire Chief
  - Administrative Services Division
  - EMS Division
  - Emergency Management Division
  - Fire Prevention Division
  - Fleet Maintenance Division
  - Operations Division
  - Safety & Training Division
2015 Reno Fire Department

254 Full-Time Employees (Budgeted)
- 213 Emergency Operations – Line
- 14 Administration
- 14 Fire Prevention
- 6 Battalion Chiefs
- 3 Safety & Training
- 4 Fleet Services

14 Fire Stations
- 14 Engine Companies
- 2 Truck Companies
- 1 Rescue Company
- 24/7 Operations; 365 Days/Year
Reno Fire Department Funding Components/Sources

- General Property Tax
- Consolidated Tax
- Fire Property Tax Overrides
- Fire Service Charges & Reimbursements

FY 15-16 Reno Fire Department Budget

- Salaries & Benefits: $38,377,021
- Services & Supplies: $2,596,295
- Capital Outlay: $250,000
- Indirect Costs: $2,581,100
- Total FY 15/16 Budget: $43,804,416
## CY 2014 CALLS FOR SERVICE

### 2014 Calls For Service

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**Agenda Item Title**

6. **Overview of Automatic Aid:** opportunities and challenges (a) Presentation, discussion and potential direction to staff regarding the City of Reno Fire Department (b) Presentation, discussion and potential direction to staff regarding the Truckee Meadows/Sierra Fire Protection Districts.

Please see attached presentation for agenda item 6.a.

**Attachments:**

- Overview of Automatic Aid - Reno Fire Department - Presentation (PDF)
PRESENTATION OUTLINE

- Considerations for Automatic Aid
  - Definitions
  - Identification of Locations for Aid
  - Opportunities
  - Challenges
Automatic Aid

**Automatic aid** is the response of at least two apparatus to a single call for service. It requires the response of one or more apparatus from the authority having jurisdiction, and one apparatus from the closest fire station (usually the assisting jurisdiction). At no time would the assisting agency respond alone into another agency’s jurisdiction.

Mutual Aid

**Mutual aid** is the ability for any jurisdiction to request assistance based on a specific incident that either agency deems additional resources are required.
Four Primary Areas in Reno/TMFPD/SFPD Where Jurisdictions/Stations are in Close Proximity:

- Stead:
  - Reno Station #9 & TMFPD Station #13
- Verdi/Somersett:
  - Reno Station #19 & TMFPD Station #35
- Damonte Ranch/Geiger Grade:
  - Reno Station #12 & TMFPD Station #14
- Caughlin Ranch:
  - Reno Station #7 & TMFPD Station #35
Opportunities:

- Reduced Response Time
- Closest Apparatus Responds
- Depth of Resources
Challenges:

- Establish Geographical Response Limits and Overall Response Criteria
- Fire Dispatch/Logistical Issues
- No Cost Service
- Service Level and Training Inequities
- Volunteer Response into City Jurisdiction
- City & County Residents Pay Different Tax Rates for Fire Services
Supplemental Material

Public Body Name: Reno City Council

Meeting Date: May 26, 2015

Agenda Item Title: 7. Overview of Regional Fire Services (a) Presentation, discussion and potential direction to staff regarding the City of Reno Fire Department proposal for fire consolidation (b) Presentation, discussion and potential direction to staff regarding the Truckee Meadows/Sierra Fire Protection District proposal for fire consolidation, including but not limited to, an overview of the Blue Ribbon Committee on Regional Fire, 2014 -- Truckee Meadows-Sierra Fire Protection Districts/Washoe County, prepared by Emergency Services Consulting International (ESCI)

Please see attached presentation for agenda item 7.a.

Attachments:

- Overview of Regional Fire Services - Reno Fire Department - Presentation (PDF)
NORTHERN NEVADA REGIONAL FIRE CONSOLIDATION
Considerations for the Establishment of a Northern Nevada Regional Fire Service Model

- Service Delivery Enhancements
- Proposed Staffing Model
- Identification of Current Duplication of Services
- Proposed Funding Model
- Regionalization Options
- Governance/Legal Formation
REGIONAL FIRE SERVICE DELIVERY ENHANCEMENTS

- Provides Highest Level of Fire Services for Washoe County Residents
- Eliminates Duplication of Fire Services and Personnel
- Equitable and Efficient Delivery of Fire Services including Paramedic Services throughout the Region
- Eliminates Need for Automatic Aid & Mutual Aid
- Provides OSHA Compliance for Fire Service Delivery
- Utilizes both Career and Volunteer Fire Resources
- Provides Consistent, Uniform Training of Fire Personnel
Realignment of Existing Staffing Among Stations Regionally to Provide the Highest Level of Service to all Residents

Fire District/Jurisdiction Boundary Drop

**21 Stations Recommended – Eliminating Four (4) Geographically Redundant Stations**

- Currently: 25 Existing Stations (14 Reno, 11 Truckee Meadows/Sierra)

- All Regional Department Fire Engines and Trucks Staffed w/4-person Providing Advanced Life Support (ALS) Medical Services

- Governed by a Regional Board
PROPOSED REGIONAL FIRE STAFFING MODEL

- 21 Staffed Career Fire Stations with 21 Engines, 2 Trucks & 1 Rescue Unit
- 3 Fire Command Battalions: North, South & Central
- 324 Career Line Fire Personnel Required to Staff Apparatus & Cover Vacancies
  - Line Personnel Requirements Utilize Existing Reno/TMFPD/SFPD Staffing
    - Reno: 213 Line
    - TMFPD/SFPD: 111 Line
- Additional 13 Volunteer Fire Stations
CURRENT REGIONAL REDUNDANT SERVICE AREAS

- Stead: Reno Station #9 & TM Station #13
- Somerset / Verdi: Reno Station #19 & TM Station #35
- Hidden Valley: Reno Station #6 & TM Station #37
- South Reno: Reno Station #12 & TM Station #14
- Options for Duplicated Stations:
  - Sell; Convert to Community Centers; Volunteer Stations
Current Available Annual Departmental Fire Funding:

- FY 15/16 RFD/COR Budget: $43,804,416
- FY 15/16 TMFPD/SFPD Budget: $26,211,121
- Total Current Available Annual Fire Funding: $70,015,537

Proposed Regional Fire Annual Cost: $69,695,118

- Includes all Fire Operational Divisions: Administration, Operations, Fire Prevention, Safety & Training and Fleet Maintenance
- Includes all Non-Operational Department Support Costs: Legal, Financial, HR, Payroll, A/R, A/P, Records, Clerk, I/T, Facility Maint., Communications, etc.
- Provides Staffing for 24 Fire Companies at 21 Fire Stations
- Provides ALS Service System-Wide
- Brings all Personnel to Salary Parity
- Brings all Apparatus Staffing to Nationally Recognized Standards

Proposed Regional Fire Model Annual Savings: $320,419
Creation of a Joint Authority (w/o legislation – NRS 277)

- Joint Administration of Services with a Joint Board
- Can be an Exchange for Services or Joint Administration Arrangement
- Contract for Services
- Limited powers; No taxing framework; No rights of local government

Formation of a Regional Fire Authority (w/legislation)

- Creation of New Stand Alone Entity
  - Establishes Framework, Power, Authority and Taxing/Funding Structure
- Creates Uniform, High Standard of Service for all Citizens
- Model: LV Metro Police Dept (NRS 280)
Joint Fire Authority or Regional Fire Authority

- Cooperative Regional Board
- Reno City Council Appointees
- Washoe County Commission Appointees
- Establishes Administrative, Operational & Financial Policies for Department
- Defines Staffing for Board Operations and Administrative Duties