1  Pledge of Allegiance  
Commissioner Woosley led the Pledge of Allegiance.

2  Roll Call

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathleen Taylor</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Jason Woosley</td>
<td>Chairman</td>
<td>Present</td>
<td></td>
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<tr>
<td>Doug D. Coffman</td>
<td>Commissioner</td>
<td>Present</td>
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<tr>
<td>Charles Reno</td>
<td>Commissioner</td>
<td>Present</td>
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<tr>
<td>Kevin Weiske</td>
<td>Vice-Chair</td>
<td>Present</td>
<td></td>
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<tr>
<td>Paul Olivas</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
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<tr>
<td>Peter Gower</td>
<td>Commissioner</td>
<td>Present</td>
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The meeting was called to order at 6:00 PM.

3  Public Comment
None

4  Presentation and Discussion Regarding The Update to the Reno Master Plan

4.1 Staff Report (For Possible Action): Presentation and discussion regarding initiation of a Master Plan Update. [All Wards]  6:04 PM

Fred Turnier, Community Development Director, gave a PowerPoint presentation on the update to the Reno Master Plan including the following topics:

- What it is
- History
- NRS Requirements
Commissioner Reno asked how many plans within the Master Plan will be updated. Mr. Turnier stated that staff is looking to update the Master Plan in multiple phases. The first phase will be an analysis of what is existing and what areas need to be updated, focusing on the areas that align with NRS. Future phases will include an assessment of the other plans to see what can be retired and what should stay in the Master Plan. There may be certain data driven plans that can be retired because they are being addressed in other areas.

Commissioner Weiske requested an explanation of how the Reno Master Plan relates to the Truckee Meadows Regional Plan. Mr. Turnier explained that what is being updated in the Regional Plan feeds into the local plans and the local plans feed up into the Regional Plan. The Regional Plan is updated every 5 years and other jurisdictions are a part of that update process.

Claudia Hanson, Planning and Housing Manager, stated that there was a minor update of the Regional Plan last year and a full update of the Regional Plan is coming up in ±2016. The concept for the TODs and Regional Centers started in the Regional Plan and we were mandated by the Regional Plan to create the plans. The Regional Plan sets the stage for what we need to be doing. The overall update is typically guided by the Regional Planning Governing Board (RPGB).

Commissioner Weiske asked if the public participation meetings will be Planning Commission workshops or outside of the Planning Commission. Mr. Turnier stated that it will probably be a mix of both.

Commissioner Weiske asked if Planning Commissioners will be able to attend the public meetings and participate in future discussions and recommendations to City Council. Mr. Turnier said yes. There will be a standing item on the Planning Commission agenda for a status report on the update process.

Commissioner Gower asked if the Commission would have another opportunity to comment and provide input on the Plan after today's meeting. Mr. Turnier stated there
will be another opportunity to provide input.

Mr. Turnier stated that outreach to special interest groups is encouraged and staff is prepared tonight to hear any input or suggestions on the public participation process.

Commissioner Reno asked how the wording for findings is determined. Ms. Hanson stated that the findings have been set since the early 90's. Ms. Hanson is working with the City Attorney's Office for a revision to some of the findings. Those revisions will be seen at the 2nd Commission meeting in February. The findings are based on State Law, best practices, and conformance with the Master Plan. The findings cover what might be affected by a project. Findings are adopted by ordinance through RMC Title 18.

Mr. Turnier stated that NRS 278 states that we need to talk about orderly growth and development, and detrimental impacts on the community. Ms. Hanson added that orderly development is defined in the Master Plan.

Jana Vanderhaar, Washoe County Food Policy Council, spoke regarding food policies and how they have been implemented in master plans across the country. Ms. Vanderhaar has been working with City staff to explain how food security issues can be incorporated into master plans to provide more local food. Some ideas are to have the City set aside land for community gardens; plan for a local processing facility; allow food forests in parks; and green summit talks about green waste and food turned into compost.

Lisa Hill, Washoe County Food Policy Council, asked staff to elaborate on public outreach and online survey forms.

Maureen McKissick, City Manager's Office, Strategic Development Administrator, stated that she will be working on the public participation plan and requested the Commission's input as that program is being put together. Staff is looking at hybrid modalities and 2 or 3 different kinds of on-line surveys. There will be a number of in-person meetings as well. The meeting-in-the-box concept is when you take the context from a meeting and aggregate the results, which can then be used by multiple groups. Ms. McKissick stated that staff would like to hear from the Commission if there are any groups or areas that staff should reach out to as the program is put together.

Commissioner Taylor stated that City Council’s town hall meetings seemed to be very effective because the representatives went out to the people instead of having the people come to them. Commissioner Taylor recommended that staff work with RTC staff as a resource in this process. Ms. McKissick stated that there are opportunities to work with other agencies and staff will be looking into the potential to partner or do meetings alongside other agencies for public input.
Commissioner Taylor asked about the schedule outlined in the staff report. Ms. McKissick stated that staff will be getting Council’s input on January 28, 2015, and will then be designing the RFP and bring it back to the Planning Commission for approval.

Commissioner Weiske suggested reaching out to business groups and organizations that regularly come before Council or the Planning Commission with support or requests for denial for projects or ordinances. Also suggested reaching out to developer’s organizations, legal organizations, senior groups, fraternal organizations, and younger citizens as well.

Ms. McKissick stated that all of the public meeting in this process will be off-site. A couple of meetings will be held at the University. The Difficult Facilitation Class with 36 senior students will help with the forums. One meeting will be held at the Little Waldorf in April to capture the student population. The schedule for these meetings will be brought back to the Planning Commission.

Commissioner Gower asked what types of questions would be asked in the surveys. Ms. McKissick stated that there will some specific questions to solicit input on the community's preferences and there will also be open-ended questions.

Commissioner Reno suggested reaching out planners for input as well.

Commissioner Taylor stated that she will get contact information on stakeholder groups to staff.

Commissioner Taylor asked about the schedule outlined in the staff report and whether the consultant will develop the RFP. Mr. Turnier stated that the consultant will work with staff to help develop the plan.

Commissioner Gower asked about the scope of the analysis that the Center for Regional Studies is putting together. Mr. Turnier stated that staff is working with the Center to detail out what that scope of work will be. Ms. McKissick stated that staff will bring the scope to the next Commission meeting on February 4, 2015, and confirmed that it will include city-wide environmental scans.

Commissioner Gower suggested requesting a comparison of the analysis from the Center for Regional Studies on development patterns and trends in Centers and Corridors versus areas outside of those areas. Commissioner Gower expressed interest in finding out what the policies have resulted in terms of development pattern and other auxiliary elements of that pattern in those areas versus areas outside Centers and Corridors in order to see if
that is something the City wants to carry forward with in the future or if there is a more effective mechanism that might be considered.

Ms. Vanderhaar stated that the Truckee Meadows Community Health Conference had a survey of the whole Truckee Meadows on poverty and population density and ethnicities. They probably have a lot of data that would be helpful. Ms. Vanderhaar also suggested that the City representatives have a presence at Earth Day and Artown events. Commissioner Woosley agreed that would be a great way to reach out to the public.

Commissioner Taylor stated that Alicia Barber may be a good resource for an app to engage younger people.

Ms. McKissick stated that there will be a dedicated City website that will have links to surveys, and will be a one-stop-shop for information on this update process. Staff is working closely with the Community Engagement Department in developing more outreach tools.

5 Public Comment

None

6 Adjournment (For Possible Action)

The meeting was adjourned at 7:24 p.m.