

STAFF REPORT

Date: September 11, 2019

To: Mayor and City Council

Thru: Sabra Newby, City Manager

Subject: **B.5. Staff Report (For Possible Action): Approval to purchase nine pieces of equipment from various vendors utilizing the State of Nevada Vehicle Contract, national Sourcewell contract in accordance with NRS 332.195 (1)(Joinder provision), in an amount not to exceed \$821,000. (General Fund, Street Fund, and Sewer Enterprise Fund)**

From: Zac Haffner, Fleet Manager

Summary: Staff is requesting approval to purchase one Nissan Leaf for Parking Enforcement, two Dodge Chargers and two Dodge Durangos for Police, one Chevrolet Silverado for Parks Maintenance, one Chevrolet Silverado for Building Technical Services, one culvert cleaning machine and one Western Star catch basin cleaning truck for Public Works – Sewer utilizing the State of Nevada Vehicle Contract, the national Sourcewell contract pursuant to NRS 332.195 (Joinder) in an amount not to exceed \$821,000.

Background: During FY 20 budget adoption, additional staff were added to different departments throughout the City of Reno. The listed equipment has been determined by Fleet Management and the user departments to be the best equipment to complete daily work assignments of the new and existing staff for their corresponding programs. The equipment listed in this staff report are additions to the City of Reno’s fleet. It is standard procedure for additions to Fleet Management to be funded by the user department upon initial acquisition and then the asset to be input into Fleet Management for maintenance, fueling, repair, etc. with replacements funded via Fleet Management rather than the user department.

Discussion: Pursuant to City Policy 305, Public Works Fleet Management will administer the purchase of new pieces of equipment. Fleet Management has determined the listed equipment to be the most economical and effective equipment for meeting the needs of the departments.

Department	Recommended Equipment	Budgeted Cost with Outfitting	Funding Source
Parking Enforcement	Nissan Leaf – all electric sedan	\$30,000*	General Fund

Reno Police	2 Dodge Chargers & 2 Dodge Durangos – patrol vehicles	\$216,000	General Fund
Parks Maintenance	Chevrolet Silverado – medium duty truck	\$40,000	General Fund
Public Works - Building Technical Services	Chevrolet Silverado cab/chassis (utility body) – medium duty truck	\$35,000	General Fund, Street Fund, & Sewer Enterprise Fund
Public Works – Sewer	Culvert cleaning machine	\$100,000	Sewer Enterprise Fund
Public Works – Sewer	Western Star catch basin cleaning truck	\$400,000	Sewer Enterprise Fund

* Intended to be a lease to purchase acquisition.

Financial Implications: Funding for this purchase has been allocated in the approved FY20 budget (General Fund, Street Fund, and Sewer Enterprise Fund).

Legal Implications: NRS 332.195(1) allows local governments to join the contracts of other government entities within or outside the State of Nevada, provided that the contracting vendor authorizes such joinder. State of Nevada Vehicle Contract and the national Sourcewell contract allow and provide for government entities to participate in the existing contracts.

Recommendation: Staff recommends Council approval to purchase nine pieces of equipment from various vendors utilizing the State of Nevada Vehicle Contract, the national Sourcewell contract pursuant to NRS 332.195 (1) (Joinder) in an amount not to exceed \$821,000 and authorize the City Manager or her designee to sign the purchase order(s).

Proposed Motion: I move to approve staff recommendation.