

STAFF REPORT

Date: January 10, 2018

To: Mayor and City Council

Thru: Sabra Newby, City Manager

Subject: H.2. Staff Report (For Possible Action): Resolution No. _____ Resolution of the Reno City Council creating the Capital Projects Surcharge Advisory Subcommittee of the Reno City Council.

From: Kerrie Koski, Engineering Manager

Summary: This proposed resolution will establish the Capital Projects Surcharge Advisory Subcommittee of the Reno City Council.

Previous Council Action:

August 31, 2011 - Council approved the formation of a subcommittee for oversight of projects resulting from the \$2 room tax surcharge for capital improvements to downtown public assembly facilities.

July 13, 2011 - Council adopted ordinance 6195 which imposed a \$2 surcharge on the rental of certain hotel rooms in downtown Reno to pay for the cost of improving and maintaining certain publicly owned facilities for tourism and entertainment.

Discussion: The City of Reno has created a downtown capital projects surcharge district, pursuant to Assembly Bill 376 enacted by the Nevada Legislature in 2011, for the purpose of imposing a \$2 surcharge on the per night charge for the rental of hotel rooms within the designated district. The revenue collected is used by the City for costs of improving and maintaining publicly owned facilities for tourism and entertainment in the district or within 1 mile outside the boundaries of the district, except for a minor league baseball stadium project as defined in NRS 244A.0344.

Following the creation of this district, Council elected to form a subcommittee of the Council to be made up of members of the Reno City Council and representatives of involved downtown properties. This subcommittee was planned to act in an advisory capacity to the Council only. Any expenditure from this fund requires the approval of a two-thirds majority of the Council.

In order to remain consistent with current processes related to boards and commissions, it is recommended that a resolution of the Council be adopted to formally recognize the functions of the Capital Projects Surcharge Advisory Subcommittee of the Reno City Council.

Legal Implications: None.

Financial Implications: Legal review completed for compliance with City procedures and Nevada Law.

Recommendation: Staff recommends Council adopt Resolution No. _____.

Proposed Motion: I move to adopt Resolution No. _____.

RESOLUTION NO.

**RESOLUTION OF THE RENO CITY COUNCIL
CREATING THE CAPITAL PROJECTS SURCHARGE
ADVISORY SUBCOMMITTEE OF THE RENO CITY
COUNCIL.**

WHEREAS, the mission of the City of Reno is "Creating a community that people are proud to call home"; and

WHEREAS, a strategic priority of the City of Reno is a "Thriving Downtown and University District"; and

WHEREAS, strategic goals for the City of Reno are to "Create an environment that attracts residents, students, businesses, and visitors" and "Ensure a safe community and well-maintained public infrastructure"; and

WHEREAS, on July 13, 2011, the Reno City Council adopted ordinance 6195 which imposed a \$2 surcharge on the rental of certain hotel rooms in downtown Reno to pay for the cost of improving and maintaining certain publicly owned facilities for tourism and entertainment; and

WHEREAS, on August 31, 2011, the Reno City Council approved the formation of a subcommittee for oversight of projects resulting from the \$2 room night fee for capital improvements to downtown public assembly facilities,

NOW, THEREFORE, BE IT RESOLVED THAT by the Reno City Council:

Section 1. The City Council hereby finds that the foregoing recitals are true and correct and are incorporated by reference.

Section 2. The Capital Projects Surcharge Advisory Subcommittee of the Reno City Council (the "Commission") is hereby established.

Section 3. The Commission shall serve in an advisory capacity to the Council and provide input related to costs of improving and maintaining publicly owned facilities for tourism and entertainment in the downtown capital projects surcharge district or within 1 mile outside the boundaries of the district, except for a minor league baseball stadium project as defined in NRS 244A.0344.

Section 4. The Commission shall in part consist of three Council Members appointed by the City Council.

Section 5. The Commission shall also consist of two representatives of involved downtown properties nominated and appointed by the City Council. Those individuals interested in serving on the Commission will be required to submit an application to the City Clerk. Applications received by the City Clerk will be forwarded to the City Council. The City Council will review the applications and recommend appointments to the Commission. The City Council will vote to approve or reject the nomination(s). City residency is not required to be a Commission member.

Section 6. Any vacancy on the Commission shall be filled by appointment by the City Council.

Section 7. The Commission meetings shall comply with Chapter 241 of the NRS, commonly known as the Open Meeting Law.

Section 8. Members of the Commission shall serve without compensation.

Section 9. The Commission may serve as a forum for supplemental public comment to improve communication between the City and the community for issues related to revenue from the \$2 surcharge on the per night charge for the rental of hotel rooms within the designated district.

Section 10. The Commission shall be a resource to City agencies and departments and used when appropriate to solicit input and participation to ensure inclusion of all citizens and businesses in the City.

Section 11. The Mayor, City Manager, members, officers, employees and agents of the City are hereby authorized and directed, jointly and severally, to do any and all things as may be required and otherwise to give effect to, carry out and comply with the terms and intent of this Resolution, and to take all necessary and appropriate actions to effectuate the intent of this Resolution.

Section 12. This resolution shall take effect immediately upon its passage.

Upon motion by Councilmember _____, and seconded by Councilmember _____, the foregoing Resolution was passed and adopted this _____ day of _____, 2018, by the following vote of the Council:

AYES: _____
NAYS: _____
ABSTAIN: _____ ABSENT: _____

APPROVED this _____ day of _____, 2018.

HILLARY SCHIEVE
MAYOR

ATTEST:

ASHLEY D. TURNEY
CITY CLERK