

## STAFF REPORT

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**Date:** November 15, 2017

**To:** Mayor and City Council

**Thru:** Sabra Newby, City Manager

**Subject:** **B.8. Staff Report (For Possible Action): Approval of Award of Contract to Thompson Garage Doors for the replacement of the Regional Aviation Enforcement Unit (R.A.V.E.N.) Helicopter Hangar main overhead door located at the Reno Stead Airport in an amount not to exceed \$90,610.70. (Capital Projects Fund - Capital Maintenance and Police Equitable Sharing/Forfeiture Fund)**

**From:** Frank Avera, Facilities Maintenance Manager

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**Summary:** Thompson Garage Doors submitted the lowest bid pursuant to NRS 338.147 as shown on the attached bid summary. Staff recommends Council award the contract to Thompson Garage Doors for the replacement of the Raven Hangar door in an amount not to exceed \$90,610.70.

**Previous Council Action:** On June 22, 2005, by and between the City of Reno, on behalf of the Reno Police Department and Washoe County Sheriff's Office, the two agencies entered into the following agreement;

“Interlocal agreement between the city of Reno, on behalf of the Reno Police Department and Washoe County, on behalf of the Washoe County Sheriff's Office establishing the air services unit for extradition services, helicopter support services and aircraft usage”.

**Discussion:** Three contractors visited the site and two submitted bids. Bid results are shown on the attached document. Thompson Garage Doors submitted the lowest bid of \$85,610.70 plus a contingency amount of \$5,000. Bids came within budget and below the estimate at \$94,500.

**Financial Implications:** The funds for the Raven Hangar Door project have been budgeted within the Capital Projects Fund - Capital Maintenance and the Reno Police Department Equitable Sharing/Forfeiture Fund, with each fund contributing 50% of the costs.

**Legal Implications:** The contract was competitively bid pursuant to Chapter 338 of the NRS and the bid meets the requirements of the contract documents.

**Recommendation:** Staff recommends Council approval of the award of the Contract for the replacement of the Raven Hangar Door in an amount not to exceed \$90,610.70 and authorize the Mayor to sign the Contract.

**Proposed Motion:** I move to approve staff recommendation.

**Attachments:**

- Bid Summary for Raven Hangar Door 11-15-17 (PDF)