

STAFF REPORT

Date: November 8, 2017

To: Mayor and City Council

Thru: Sabra Newby, City Manager

Subject: **K.2.1. Staff Report (For Possible Action): Discussion and potential appointment of three members of the Reno City Council to the Community Development Block Grant Subcommittee from the following pool of applicants, listed in alphabetical order: David Bobzien, Jenny Brekhus, Oscar Delgado, Naomi Duerr, Neoma Jardon, Paul McKenzie and/or Hillary Schieve.**

From: Ashley Turney, City Clerk

Summary: At the October 25, 2017 meeting, Council adopted Resolution No. 8452, establishing a Community Development Block Grant (CDBG) Subcommittee (Subcommittee) of the Reno City Council. The Subcommittee will be comprised of three members of the Reno City Council who shall be appointed by the Council. The Subcommittee shall meet at least three times per calendar year and up to six times per calendar year throughout the Annual Action Plan (AAP) planning process to review and make recommendations as to possible loans and grants or other allocations of CDBG funds. Two members must be present to constitute a quorum and all measures must pass by the affirmative vote of at least two members who must be present and cannot delegate or declare a proxy. Appointments to the Subcommittee will be confirmed annually.

Discussion: Each year, as part of the United States Housing and Urban Development's (HUD's) requirements, the City prepares an AAP providing a description of proposed activities to be funded with CDBG, Emergency Solutions Grant (ESG), and Washoe County HOME Consortium (WCHC) funding. City staff is responsible for preparing the AAP in accordance with HUD regulations and assuring that the allocations therein conform to national objectives. As it is being drafted, staff shall review and discuss the AAP with the Subcommittee, and may, but is not obligated to, draft the AAP as suggested by the Subcommittee. The Subcommittee shall make recommendations directly to the whole City Council regarding the AAP and annual allocations of CDBG grants and loans. Recommendations by the Subcommittee are not final actions and are not subject to appeal, but persons aggrieved by recommendations may discuss their grievances when the recommendations are reviewed by the City Council.

Method of Appointment: Appointed by City Council.

Financial Implications: None at this time.

Legal Implications: Nevada Open Meeting Law requirements apply to any appointments made by the Council.

Recommendation: Staff recommends that the Mayor and Council make the necessary appointments as noted in the staff report.

Proposed Motion: I move to appoint _____, _____, and _____ to the CDBG Subcommittee of the Reno City Council.