

## STAFF REPORT

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**Date:** November 8, 2017

**To:** Mayor and City Council

**Thru:** Sabra Newby, City Manager

**Subject:** **B.2. Staff Report (For Possible Action): Approval of Lease Agreement between the Boys and Girls Club of Truckee Meadows and the City of Reno relating to the provision of an Early Childhood Education Program at the Community Assistance Center.**

**From:** Elaine Wiseman, Management Analyst

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**Summary:** Council approved the renewal of the Cooperative Agreement between the cities of Reno and Sparks and Washoe County for operations of the Community Assistance Center (CAC) on June 28, 2017, establishing the City of Reno as the lead entity through June 30, 2018. As such, the City is responsible for contracting with service providers for the CAC and property management. Attached is a lease agreement with Boys and Girls Club of Truckee Meadows (BGCTM) for the provision of early education programming to young children residing in the family shelter.

**Previous Council Action:**

June 28, 2017	Council approved Interlocal Agreement with Washoe County and City of Sparks identifying City of Reno as the lead agency on homeless issues.
September 30, 2016	Washoe County School District loses grant funding to continue providing childcare services and vacates the space at 335 Record Street.
July 1, 2009	Washoe County School District begins offering early childhood education services to Family Shelter clients.
September 24, 2008	Council approved original leases with HAWC, Good Shepherd's Clothes Closet and ReStart for space in the CAC.
September 10, 2008	Approval of original Interlocal Agreement between the cities of Reno and Sparks and Washoe County for operations of the Community Assistance Center.

**Background:** In July 2009 the Washoe County School District (WCSD) began offering early childhood (0-6 years) education services to Family Shelter clients in one room at the CAC. This space was leased to the WCSD through an Interlocal Agreement with terms covering the costs of

utilities. WCSD continued to provide early childhood education services through an unlicensed playgroup, which provided services for families residing in the shelter.

In September 2016, WCSD lost grant funding to continue providing services and subsequently had to vacate the space, resulting in loss of childcare for children residing in the Family Shelter. Since this time, staff has been working with various nonprofit childcare providers in an effort to regain these much needed services.

In early 2017, staff, in conjunction with Volunteers of America (VOA), Children's Cabinet, Washoe County Social Services, and BGCTM began exploring ideas surrounding the implementation of a fully licensed childcare facility at 335 Record Street. Throughout the coming months, a plan was derived and funding was identified.

BGCTM has partnered with Children's Cabinet to open a fully licensed pre-school facility at 335 Record Street at no cost to the families residing in the shelter.

**Discussion:** BGCTM is committed to providing quality childcare services to those children who are literally homeless, residing in the Family Shelter. This fully licensed childcare facility will use the most sophisticated technology as well as early intervention testing. Younger children will be tested at least two times per year in order to identify those children who may need speech or occupational therapy, or other early intervention services.

The pre-school facility can serve up to 42 children daily, ages 0-6 years. Again, the pre-school will be free of charge to the parents, due to a collaborative partnership with Children's Cabinet.

**Financial Implications:** Rental fees of \$558.25 per quarter (\$1 per year, plus \$1 per square foot for capital improvement reserve fund) for a total of \$2,233 per year. Fees will be paid on the first day of each quarter and will increase three percent per year, beginning July 1, 2020 and every year thereafter, as long as the agreement continues. These revenues will be used for capital maintenance at the facility.

**Legal Implications:** Legal review completed for compliance with City procedures and Nevada Law.

**Recommendation:** Staff recommends Council approve the attached lease agreement and authorize the Mayor to sign.

**Proposed Motion:** I move to approve staff recommendation.

**Attachments:**

- Boys and Girls Club Lease -CAC FINAL (PDF)