



AGENDA

Special Meeting

Reno City Council

Tuesday, February 21, 2017 • 10:00 AM

Reno City Council Chamber, One East First Street, Reno, NV 89501

Hillary Schieve, Mayor

Council Members:

Ward 1 – Jenny Brekhus

Ward 4 – Paul McKenzie

Ward 2 – Naomi Duerr

Ward 5 – Neoma Jardon

Ward 3 – Oscar Delgado

At-Large – David Bobzien

Public Notice: This agenda has been physically posted in compliance with NRS 241.020(3)(notice of meetings) at Reno City Hall – One East First Street, Washoe County Downtown Reno Library – 301 South Center Street, Evelyn Mount Northeast Community Center – 1301 Valley Road, McKinley Arts and Culture Center – 925 Riverside Drive, Reno Municipal Court – One South Sierra Street, Washoe County Administration Building – 1001 East Ninth Street and Reno-Sparks Convention and Visitors Authority – 4001 South Virginia Street, Suite G. In addition, this agenda has been electronically posted in compliance with NRS 241.020(3) at <http://www.reno.gov>, and NRS 232.2175 at <https://notice.nv.gov/>. To obtain further documentation regarding posting, please contact Ashley D. Turney, City Clerk, 1 East First Street, Reno, NV 89501, (775) 334-2030; turneya@reno.gov.

Accommodations: Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please contact the City Clerk's Office at (775) 334-2030 in advance so that arrangements can be made.

Supporting Material: Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at <http://www.reno.gov/meetings>. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

Order of Business: The presiding officer shall determine the order of the agenda and all questions of parliamentary procedure at the meeting pursuant to the Rules of the Reno City Council (City Council Resolution No. 7467, adopted May 26, 2010). Items on the agenda may be taken out of order. The Reno City Council may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. See, NRS 241.020(2)(c)(6). Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.

Council Recess: The Reno City Council may recess at any time during the meeting at the discretion of the Mayor and/or to confer with counsel per NRS 241.015(3)(b)(2) and/or its management representatives per NRS 288.220(4), as necessary. Additional short breaks may be taken throughout the meeting as needed.

Public Comment: A person wishing to address the Reno City Council shall submit a "Request to Speak" form to the City Clerk. Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken.

On specific agenda items, the presiding officer may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the City Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Any person making willfully disruptive remarks while addressing the Reno City Council or while attending the Reno City Council meeting may be removed from the room by the presiding officer, and the person may be barred from further audience before the Reno City Council during that session of the Reno City Council. See, Nevada Attorney General Opinion No. 00-047 (April 27, 2001); Nevada Open Meeting Law Manual, § 8.05.

In addition, any person willfully disrupting the meeting may be removed from the room by the presiding officer. See, NRS 241.030(4)(a); RMC §§ 8.12.024, 8.12.027. Examples of disruptive conduct include, without limitation, yelling, stamping of feet, whistles, applause, heckling, name calling, use of profanity, personal attacks, physical intimidation, threatening use of physical force, assault, battery, or any other acts intended to impede the meeting or infringe on the rights of the Reno City Council, city staff, or meeting participants.

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Agenda Items

- 1 Pledge of Allegiance**
- 2 Roll Call**
- 3 Public Comment (This item is for either public comment on any action item or for any general public comment.)**
- 4 Approval of the Agenda (For Possible Action) - February 21, 2017.**
- 5 Staff Report (For Possible Action): Presentation and overview regarding the City Manager interview process, instructions and logistics - Kelly Leerman, Human Resources Director, City of Reno and Greg Nelson, Executive Recruiter, Ralph Andersen & Associates.
- 6 Staff Report (For Possible Action): Presentation, discussion and potential direction regarding the interviewing of the following candidates for City Manager by the City Council: Ricky Horst, Sabra Newby, Mark Scott and James Twombly.
- 7 Public Comment (This item is for either public comment on any action item or for any general public comment.)**
- 8 Adjournment (For Possible Action)**

STAFF REPORT

Date: February 21, 2017

To: Mayor and City Council

Thru: Bill Thomas, Acting City Manager

Subject: 5. Staff Report (For Possible Action): Presentation and overview regarding the City Manager interview process, instructions and logistics - Kelly Leerman, Human Resources Director, City of Reno and Greg Nelson, Executive Recruiter, Ralph Andersen & Associates.

From: Kelly Leerman, Human Resources Director

Summary: Information about the order of the candidates (random), the time allotted for each part of each interview, the actual interviews questions to be asked by each Council Member and the deliberation stage will be discussed.

Financial Implications: None at this time.

Legal Implications: None.

Recommendation: Staff recommends the described process be used by Council.

Proposed Motion: I move to approve staff recommendation.

STAFF REPORT

Date: February 21, 2017

To: Mayor and City Council

Thru: Bill Thomas, Acting City Manager

Subject: 6. Staff Report (For Possible Action): Presentation, discussion and potential direction regarding the interviewing of the following candidates for City Manager by the City Council: Ricky Horst, Sabra Newby, Mark Scott and James Twombly.

From: Kelly Leerman, Human Resources Director

Summary: At the February 21, 2017 Special Meeting, four City Manager candidates will come before Council individually and Council will have the opportunity to ask questions and be given presentations by the candidates. After discussion as needed, Council will identify the top candidates to advance in the process.

Background: Resumes and other recruiting materials have been provided to Council Members and made public previously with the February 8, 2017 meeting packets.

Discussion: The top candidates will be advanced and will participate in a public meet-and-greet event on March 7, 2017 and return to the Council meeting on March 8, 2017 for a final interview with Council. Council will at that time make a City Manager selection.

Financial Implications: None at this time.

Legal Implications: None.

Recommendation: Staff recommends that Council identify two top candidates to progress to the next step in the selection process.

Proposed Motion: I move to approve staff recommendation and identify the two candidates by name.